



spirit publishing pty ltd ABN 56 101 072 146

CONFIDENTIAL NEW ZEALAND CREDIT ACCOUNT APPLICATION

www.spiritpublishing.biz

SPIRIT REP USE ONLY:

Fill out before giving to client

Rep Name: \_\_\_\_\_

Merch Name: \_\_\_\_\_

Rep Area No: \_\_\_\_\_

Discount: HUMOUR

Empty input box

Product Content: \_\_\_\_\_

CUSTOMER DETAILS

Name of Account: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Postal Address (if different to above): \_\_\_\_\_

Registered Company/Business Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

ACN/ABN: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Registered Company/Business Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Business Tel: ( ) Business Fax: ( ) Home Tel: ( )

Software:  EDI  Yes  No If yes, choose system:  POS  TOWER  OTHER:

Please advise account email: \_\_\_\_\_ Estimated monthly credit required: \$ \_\_\_\_\_

Bank: \_\_\_\_\_ Branch: \_\_\_\_\_ BSB: \_\_\_\_\_ Account No: \_\_\_\_\_

Please tick one box:  Company  Partnership  Sole Trader

GIVE FULL DETAILS ON DIRECTORS, PARTNERS OR SOLE TRADERS List full names and addresses:

Empty lines for director/partner/sole trader details

- I/We the directors of the above company personally guarantee all debts incurred by the Company.
I/we acknowledge that our personal and real assets can be used in satisfaction of these debts.
I/We understand that Pack One use debt collection agents, and any costs incurred in the recovery of outstanding debts will be recoverable.

TRADE REFERENCES Full name, telephone and fax numbers to be provided.

- 1.
2.
3.

I/We hereby certify that the above information, supplied in support of our application, is correct. Upon being granted a credit account, I/We agree to accept Spirit Publishing Pty Ltd trading terms as set out over page. If partnership, all partners to sign. If a company, execute under common seal or Director's authority.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

# NEW ZEALAND CUSTOMER AGREEMENT

Set out below are Spirit Publishing Pty Ltd General Terms and Conditions of Trade.

## 1. PAYMENT TERMS

Strictly 30 days from Statement date. Overdue accounts will automatically be placed on STOP (ie. No orders will be released) until the account is fully paid. Payments can be made by direct deposit. Include account no, or store name on deposit.

Please fax or email confirmation of deposit to spirit accounts:

Att: Accounts

fax: +61 2 8354 0201 or email: [accounts@spiritpublishing.biz](mailto:accounts@spiritpublishing.biz)

or call with queries +61 2 8354 0091

Bank: Westpac

Branch: Auckland

A/C Name: Spirit Publishing Pty Ltd

A/C No: 03 0211-0314835000

## 2. ORDERS

Minimum opening order is \$250 for all accounts

Minimum re-order is \$250. Orders under minimum must be paid by MC /Visa and will incur 2% fee

All new accounts must provide adequate credit references for Net 30 day or COD approval.

When sending in credit references, please include fax numbers of references. Accounts that do not provide adequate references will be placed on prepaid terms.

In order to expedite new accounts, we suggest that the first order is prepaid. Credit checks can take up to two weeks.

Customers with past due invoices will have orders placed on hold until the account is brought to current.

Accounts exceeding terms are subject to having their Net 30 days status revoked.

We only sell our products to retail stores.

## 3. BACK ORDERS:

Spirit Publishing does not allow back orders.

## 4. CONDITIONS OF SALE:

Delivery of stock is conditional upon the retailer not selling or transferring title of the goods to resellers.

### Greeting Cards:

- Greeting Cards are sold: Firm sale only.
- Sale or Exchange. (conditions apply)
- Pro forma

## 5. CLAIMS:

Retailers are asked to inspect all goods supplied immediately after delivery. On receipt of order any discrepancy regarding shortages or damages MUST be reported within 10 working days from receipt by faxing Spirit on +61 2 8354 0201 or phoning +61 2 8354 0091.

Failure to give notice of errors/damages within 10 days of delivery constitutes an unqualified acceptance of goods and no claims will be accepted thereafter. Return freight for damages and other no fault claims will be paid for by the publisher. Instructions will be issued with Returns Authorisation. Claims may not be deducted from payments. A credit note will be issued once the claim has been processed.

## 6. RETURN OF GOODS

As per Conditions of Sale, returns can only occur when authorised by Spirit employee and:

- a. The claim complies with Spirit Publishing's returns policy. The original invoice number for the goods supplied must be included with each claim and a copy of the Returns Authorisation is to be returned with the goods.
- b. Returns arriving at our distribution centre without authorisation by a Spirit employee cannot be accepted.
- c. A final credit note will be issued when the condition of the returned stock and validity of the return is confirmed.
- d. In the event of a store closure, returns to the value of the outstanding account balance only will be accepted, if within our returns policy. No final cheques will be issued.

## 7. PRICING

Retail prices are recommended and may change without notice.

## 8. FIXTURES AND DISPLAYS:

Fixtures and displays will be supplied strictly in accordance with the terms set out on the order form and fixture agreements.

### Special Instructions:

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**RETURN BY FAX TO: +61 2 8354 0201**  
**SALES ENQUIRIES: +61 2 8354 0091**  
**EMAIL: [mail@spiritpublishing.biz](mailto:mail@spiritpublishing.biz)**